



March 16, 2020

To Our Valued Customers and Business Partners,

As we've witnessed over the past several weeks, the COVID-19 situation has proven to be a threat to not only the health of our Nation's people but also the health of people around the world. Our thoughts and prayers go out to the people affected by this unprecedented event, and we appreciate the efforts made by the countless healthcare workers, governmental authorities, and communities around the world that are working on the front lines to contain this virus. There have been many cancellations of public gatherings, schools, and other events within the past couple of days, and we anticipate many more are forthcoming.

At Quality Steel and LP Cylinder, Safety is our #1 core value. We take our obligation to protect our employees, their families, our customers, and our business partners very seriously. In an effort to be proactive and maximize social distancing, *we have imposed a temporary air travel ban for all employees working at our two organizations and have discouraged employee attendance at major gatherings such as conferences and training sessions.* We feel these actions will help lessen the exposure to the virus for all involved. In addition, other measures we have taken include:

- Monitoring the situation and developments closely
- Following the guidelines provided by the Center for Disease Control and Prevention, the World Health Organization, and other city, state and federal agencies
- Keeping our employees informed and enforcing the use of proper methods for handwashing, sanitizing work surfaces and workspaces; and providing ample sanitizer for employee use at each of our production facilities
- Encouraging social distancing and proper covering of sneezing and coughing
- Asking employees who feel sick to stay home and to self-report if they feel or become aware that they have the coronavirus

We continue to operate at all five of our facilities and have experienced no interruption in the production, servicing, sales, or distribution cycles while doing so. We appreciate your patience and understanding as we strive to provide our products and services while at the same time ensuring a safe workplace for all our employees.

We look forward to continuing to work with each of you, even if temporarily from a distance. As always, your business relationship is very important to us!

Sincerely,

Sean

Sean Wessel

President, LT Corporation

President & CEO, Quality Steel Corporation

Lynn

Lynn Hardin

Vice President of Sales & Marketing, Quality Steel Corporation